The Willink School

Person Specification

Job title: Cover Supervisor

Key Criteria	Essential	Desirable
Qualifications and Training	Good GCSE standard, including English and Maths at grade 4/C or above	IT capability A Level or NVQ level 3
Competence Summary (knowledge, skills and experience)	Experience of working in a school or with young people Ability to work as a team Good interpersonal skills (I,R) Ability to develop and maintain effective working relationships with students at all levels of ability Ability to evaluate and improve own performance and to know when to seek help and support	Experience of working under pressure Supervisory experience
Work related personal requirements	High expectations of young people Energy and enthusiasm Good presence Ability to respond flexibly and adapt to changing and challenging circumstances. Time management skills Excellent communicator and listener Willingness to take part in training and development opportunities	