



Using AI Responsibly

Sixth Form Guidance — supporting our Engage, Respect, Achieve values

These guidelines apply to all coursework, NEAs, homework and independent study, and sit alongside the Sixth Form Code of Conduct.

ENGAGE	Use AI to sharpen your thinking — not to skip it. • Use it as a thought partner: ask it to challenge your argument, not write it for you • Give it context — your subject, task and year group — so answers are actually useful
RESPECT	Academic integrity applies to AI too. • Submitting AI-generated text as your own work is malpractice • Always disclose where and how you've used AI in your work
ACHIEVE	AI can support your work — it can't replace your judgement. • Verify everything — AI regularly gets facts, dates and references wrong • Rewrite fully in your own voice before you submit anything

Quick Reference: Do's & Don'ts

DO ✓ Cite AI assistance, just like any other source ✓ Use AI to test and improve your own ideas ✓ Verify facts, dates and references independently ✓ Ask follow-up questions to improve accuracy	DON'T ✗ Submit raw, unedited AI output ✗ Pass off AI-generated work as your own ✗ Share personal, sensitive or confidential data ✗ Treat AI as an authority — it can be wrong
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Remember: Teachers and exam boards can detect AI-generated text. Passing off AI output as your own work puts your grades — and your integrity — at risk.

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